



Website & Technical Projects Consultant – Immediate start

The Faculty of Sport and Exercise Medicine UK are looking for a dynamic technical advisor, working as a contractor, to support the development of their award-winning Moving Medicine website. We are looking for an advisor to work with the team to consolidate the technical specifications of the new website and source the new provider, utilising their technical development skills to ensure that the specifications meet the needs of the project. Reporting to the Moving Medicine Officer, we envisage that the role will encompass three stages:

1. **Planning** - this stage will involve working with the FSEM Moving Medicine team to gain a thorough understanding of the website and future developments needed. Using your expertise and experience, you will then modify the current specification to ensure that it fully matches the needs of the project. You will then work with the team to source providers and check quotes against the specifications, to ensure that they match.
2. **Development** - working with the chosen provider, attending weekly/biweekly meetings throughout the project, providing updates to the team, and requesting further information where needed. Ensuring that the project remains on time and within budget.
3. **Sign off** - Working with the provider and team for any final snagging and ad hoc work at the end of the project.

Time frame

1. Planning – 5 weeks (5 weeks @ 1 day per week – initial development conversations, modification of specifications, contacting providers and initial meetings for clarification where needed, collation of quotes and presentation to team for decision to be made) (5)

2. Development – 8 months – ½ day per week (18)
3. Snagging – 1 month – ½ day per week (2)

Total time = 25 days

The expected pay rate for this position is £300 - £400 per day.

Essential Skills

- Excellent understanding of coding languages and their application
- Excellent understanding of IT systems and integration
- Good industry knowledge of website developers, systems and can confidently identify and recommend suitable systems, integrations and developers for the project
- Strong communication skills
- Experience in overseeing or leading the development of complex websites within a specified budget and timeframe

Desirable Skills

- Background across any healthcare, physical activity, or not-for-profit organisations
- Good UX design experience

To apply for this contractor role please send your CV and cover letter to movingmedicine@fsem.ac.uk. If you have a portfolio to support your application, please send this alongside.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.

Please note, we will not be accepting applications from agencies.

There is also the possibility of ongoing web development work within the Faculty and Moving Medicine, on a retainer / ad-hoc basis