



The Faculty of Sport and
Exercise Medicine (UK)



Memorandum of Understanding

The first Memorandum of Understanding (MOU) between FSEM(UK) and BASEM was drawn up in March 2010. This document supersedes the previous agreement and was produced after a meeting of the BASEM and FSEM Executives at the Royal College of Physicians of London on the 6th of March 2015, as agreed under the terms of the previous MOU.

Aims

It is agreed that the following educational aims are shared by both BASEM and FSEM(UK) and jointly:

1. To define, create, maintain and co-ordinate a rolling educational SEM agenda.
2. To clarify the respective educational roles of BASEM and FSEM(UK).
3. To ensure the availability of a comprehensive and broad based educational SEM programme to cover the lifelong educational/career needs of SEM doctors ranging from dedicated SEM Consultants to General Practitioners with a special interest in SEM and undergraduates interested in SEM as a potential career.
4. To tailor and develop the SEM educational programme in response to the requirements of the Members/Fellows of FSEM(UK) and Members of BASEM.
5. To liaise and collaborate with other educational SEM bodies where relevant.
6. To establish and maintain effective communication and collaboration with the training committees, SAC in FSEM and Postgraduate Deaneries with a view of creating a central registry of all approved educational courses to be available on both the FSEM and BASEM websites.
7. To liaise with the relevant committees of FSEM(UK) e.g. Examination Committee, Appraisal/Revalidation Committee etc. seeking the relevant "intelligence" to proactively respond to educational requirements as highlighted by these committees.
8. To work with any approved research initiatives undertaken by the FSEM(UK) or BASEM.
9. To support and promote BASEM's journal (BJSM) which has an international standing and a 5 year impact factor in 2013 of 4.34 as an educational tool.

Plan

A current and future development of collaboration between BASEM and FSEM(UK) towards these shared common goals:

1. FSEM(UK) and BASEM retain their respective identities acting as independent bodies with separate accounts, AGM, closed meetings, admission of Members, Fellows etc.
2. There are three recognised strands of educational activity –
 - i. *Undergraduate education* - an Undergraduate Sport and Exercise Medicine Society will be formed which will be financially assisted by BASEM to run an annual meeting at the BASEM / FSEM annual meeting.

BASEM and FSEM will continue to work co-operatively to seek quality assured standards in undergraduate training in sport and exercise medicine.

- ii. *Postgraduate Education* - BASEM will run an annual programme of SEM education activities for members and fellows of both BASEM and FSEM. The content of this programme is to be determined by the BASEM Education Committee who will have representation from the FSEM Education Committee.
 - iii. *SEM specialty governance and developmental educational activities* such as Article 14 issues, revalidation, appraisal etc. -these will be the responsibility of the FSEM Education Committee.
3. The chairperson and vice-chairperson of the respective Education Committees will also be members of the other committee and attend all educational board meetings sending a deputy from their own committee if unable to attend. Concurrent meetings may be arranged.
4. The BASEM Education Committee will organise the traditional educational courses (taster, foundation, clinical skills, etc.) as well as the traditional annual congress). FSEM(UK) will assist the USEMS to organise undergraduate education and any course linked to the FSEM(UK) AGM or BASEM AGM.
5. The Education Committees will also ensure specific topics are covered, where identified to be deficient in the overall SEM programme. The Committees will, where required, co-opt input for such sport specific topics (e.g. rugby, rowing etc.) and receive advice from the FSEM SAC.
6. Joint educational meetings can be organised by the Education Committees with other bodies, e.g. RSM, BOSTA, BIMM, BOA, National Governing Bodies, and HCSIs etc. at national and international level.
7. The Education Committees will need to be aware of the requirements of medical insurers and aid members to remain recognised by providing relevant education (seeking external advice where necessary).

8. Indemnity issues - BASEM and FSEM will work with the sport and exercise medicine medical indemnity providers to ensure that their actuarial risk perception of doctors working in the field of sport and exercise medicine at all levels best reflects true risk.
9. The FSEM(UK) office will continue to maintain a central registry of SEM educational courses to be published on both the FSEM and BASEM websites
10. The FSEM(UK) office will award CPD points, where requested, to SEM educational courses under the guidance and approval of the Educational Committee. Both executive committees understand that increasingly within the appraisal process, doctors record the time spent on the wide range of CPD activities themselves rather than relying on Faculty or College certification for course-based CPD and that effective reflection rather than total hours is a key element to the process.
11. FSEM and BASEM both recognise the importance of developing Quality-Assured on-line educational resources for their membership and, for specific topics, for medical practitioners and health care professionals from other specialties. The Education Committees will work collaboratively to continue to develop materials in this format.
12. The MOU will be reviewed again after 2 years.
13. The Joint FSEM and BASEM executive committee will seek to meet more often than once a year.
14. Termination of this Understanding by either body would require a minimum notice period of three months.

Structure

1. The chairpersons and vice-chairpersons of the two Education Committees will nominate a member of their committee to represent them at any educational board meeting of the other organisation they are unable to attend.
2. If feasible a joint education report will be produced to both FSEM(UK) and BASEM on an annual basis (Required in August annually to coincide with FSEM(UK) AGM in September and BASEM's AGM in early October).
3. Regular contribution to FSEM(UK) newsletter and BASEM Today members' magazine will be expected.

Approved by FSEM(UK) and BASEM Executive Committees April 2015

GLOSSARY OF ACRONYMS

AGM	ANNUAL GENERAL MEETING
BASEM	BRITISH ASSOCIATION OF SPORT AND EXERCISE MEDICINE
BIMM	BRITISH INSTITUTE OF MUSKULOSKELETAL MEDICINE
BJSM	BRITISH JOURNAL OF SPORT AND EXERCISE MEDICINE
BOA	BRITISH OLYMPIC ASSOCIATION
BOSTA	BRITISH ORTHOPAEDIC SPORTS TRAUMA ASSOCIATION
CCT	CERTIFICATE OF COMPLETION OF TRAINING
CPD	CONTINUING PROFESSIONAL DEVELOPMENT
FA	FOOTBALL ASSOCIATION
FSEM	FACULTY OF SPORT AND EXERCISE MEDICINE
HST	HIGHER SPECIALTY TRAINING
ISEM	INSTITUTE OF SPORT AND EXERCISE MEDICINE
RSM	ROYAL SOCIETY OF MEDICINE
SAC	SPECIALTY ADVISORY COMMITTEE
SEM	SPORT AND EXERCISE MEDICINE